

Minutes  
Board of Supervisors  
Budget Session  
April 30, 2015

Members Present: Johnny Woodward, Chairman-At-Large  
D. Keith Guzy, District 1  
David Wiatrowski, District 2  
J. D. Cave, District 3  
Dorothy F. Pendley, District 5

Absent: Darrell Short, District 4

Staff Present: Amity Moler, County Administrator  
Regina Miller, Assistant to the County Administrator

**Call to Order:**

Chairman Johnny Woodward called to order the budget session of the Page County Board of Supervisors on April 30, 2015, at 7:00 p.m., in the Board of Supervisors Room located in Page County Government Center, 103 South Court Street, Luray. A quorum of the Board was present.

**Adoption of the 2015-2016 Budget:**

**Motion:** Supervisor Cave moved to adopt Resolution #2015-03 for the Page County School Budget and adopting the School Operating budget of \$37,890,985 for Fiscal Year July 1, 2015 through June 30, 2016 and that the local tax-supported expenditure of funds shall not exceed \$13,610,217 and also to appropriate the School Food Services budget in the amount of \$1,776,375 and to appropriate the School Health Insurance Fund in the amount of \$637,000.

Supervisor Cave rescinded his motion.

**Motion:** Supervisor Cave moved to adopt Resolution #2015-05, to categorize the FY2015-2016 Page County School Budget. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Guzy, Wiatrowski, Cave, Pendley, Woodward. Nay: None. Absent: Short.

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#2015-05  
RESOLUTION TO CATEGORIZE  
THE FY 2015-2016  
PAGE COUNTY SCHOOL BUDGET

WHEREAS, the Board of Supervisors held a duly advertised public hearing on the Page County School Board budget on April 23, 2015.

NOW, THEREFORE BE IT RESOLVED, by the Page County Board of Supervisors that the Board hereby approves the school budget for fiscal year 2015-2016 by category:

Instruction	\$25,350,688
Administration, Attendance & Health	1,713,733
Pupil Transportation	1,867,793
Operations & Maintenance	3,720,773
School Food Service	1,776,375
Facilities	65,000
Debt Service	4,007,371
Other Uses of Funds	228,462
Technology	937,165
Employee Health Insurance Fund	637,000
Total	\$40,304,360

This Resolution was adopted by the Page County Board of Supervisors this 30<sup>th</sup> day of April, 2015.

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**Motion:** Supervisor Cave moved to adopt Resolution #2015-03 to adopt the FY2015-2016 Page County School Budget with a School Operating Budget of \$37,890,985, School Food Services in the amount of \$1,776,375, the School Health Insurance Fund in the amount of \$637,000, and that the local tax-supported expenditure of funds shall not exceed \$13,610,217. Supervisor Pendley seconded and the motion carried by a vote of 5-0. Aye: Guzy, Wiatrowski, Cave, Pendley, Woodward. Nay: None. Absent: Short.

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#2015-03  
RESOLUTION TO ADOPT THE FY 2015-2016  
PAGE COUNTY SCHOOL BUDGET

WHEREAS, the School Board and the Board of Supervisors have held separate duly advertised public hearings; and

WHEREAS, the Board of Supervisors has received a presentation from the School Board; and

WHEREAS, the Board of Supervisors has received comments from staff and citizens and weighed the needs of the school system with the need to provide support for all County services.

NOW, THEREFORE BE IT RESOLVED that the Page County Board of Supervisors hereby adopts a School Operating budget of \$37,890,985 for Fiscal Year July 1, 2015

through June 30, 2016 and that the local tax-supported expenditure of funds shall not exceed \$13,610,217.

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors also appropriates School Food Services in the amount of \$1,776,375 to the School Board for Fiscal Year July 1, 2015 through June 30, 2016.

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors also appropriates the School Health Insurance Fund in the amount of \$637,000 to the School Board for Fiscal Year July 1, 2015 through June 30, 2016.

This Resolution was adopted by the Page County Board of Supervisors this 30<sup>th</sup> day of April, 2015.

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**Motion:** Supervisor Guzy moved to adopt Resolution #2015-02 appropriating the fiscal year 2015-2016 budget and setting the tax rates, as previously adopted, for calendar year 2015, with the budget totaling \$63,085,827; a Social Services Operating Budget of \$2,767,150 and the local supported expenditures of funds shall not exceed \$463,674; and a Comprehensive Services Act Budget of \$825,660 and that the local tax supported expenditure of funds shall not exceed \$347,920. Supervisor Wiatrowski seconded and the motion carried by a vote of 5-0. Aye: Wiatrowski, Cave, Pendley, Woodward, Guzy. Nay: None. Absent: Short.

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#2015-02  
RESOLUTION  
ADOPTING THE FY 2015-2016 BUDGET  
AND APPROPRIATE FUNDS  
AND SET THE TAX RATES FOR CALENDAR YEAR 2015

WHEREAS, it is the responsibility of the Page County Board of Supervisors to approve and control the County's fiscal plan for FY 2016; and

WHEREAS, the Board of Supervisors has reviewed each request for funding and has received comments from residents at a duly advertised public hearing.

NOW, THEREFORE BE IT RESOLVED, that the Page County Board of Supervisors hereby adopts the Fiscal Year 2015-2016 budget totaling \$63,085,827 and sets the tax rates for calendar year 2015 as outlined in the details below:

2015 – Tax Rates:	
Real Estate & Mobile Homes	\$0.64
Personal Property	\$4.64
Machinery & Tools	\$2.00

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Motor Carrier	\$2.00
Aircraft	\$0.50

All levies are per one hundred dollars of assessed valuation at fair market value.

Revenues of All Funds:	
General Fund	\$17,565,739
VPA	
	2,767,150
Comprehensive Services	825,660
VJCCCA	30,076
School Operating	37,890,985
School Cafeteria	1,776,375
CVWP	61,565
Parks & Recreation	25,000
Health Insurance Funds/Education	637,000
Capital Improvements	1,415,277
Airport Hangars	91,000
Total Revenue of All Funds	\$63,085,827

Expenditures of All Funds:	
Board of Supervisors	\$115,447
County Administrator	294,370
Finance Department	239,759
Legal Services	98,000
Commissioner of Revenue	487,800
Assessment	400,000
Geographical Information Systems	103,140
Treasurer	485,332
Information Services	190,000
Central Purchasing	62,000
Electoral Board	45,544
General Registrar	97,886
Circuit Court Judge	9,250
General District Court	11,900
J & D Court	20,150
Clerk of the Circuit Court	416,133
Sheriff-Bailiffs	134,809
Criminal Victim/Witness Assistance	61,565
Magistrates	3,300
Commonwealth Attorney	481,085
Sheriff	1,875,447
Investigations	895,143
Crime Prevention	315,289
E911	746,334

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Wilderness Program (VJCCCA)	30,076
Volunteer Fire Departments & Rescue Squads	579,000
EMS Career Staff	894,866
Jail	2,467,174
Care of Juveniles	293,399
Animal Shelter	211,065
Animal Law Enforcement	143,931
Medical Examiner	500
Concern Hotline	1,000
Lord Fairfax Emergency Medical Services	9,265
Compactor Sites	79,910
Stanley Landfill	255,175
Battle Creek Landfill	1,411,198
General Properties	364,820
Local Health Department	257,423
Northwestern Community Services Board	74,655
CHOICES	5,000
Public Assistance	6,225
Social Services	2,767,150
Social Services Board	4,522
Shenandoah Area Agency on Aging	65,000
Airport Hangars	91,000
Comprehensive Services Act	825,660
School Operating	37,890,985
School Food Services	1,776,375
Planning/Comm. Development	387,647
L. F. Community College	11,544
Recreation-Athletic	73,530
Stanley Library	40,000
Regional Library	170,981
Planning Commission	14,374
Northern Shenandoah Valley Regional Commission	15,215
Zoning Board	2,609
Economic Development	206,947
Airport Commission	49,000
Chamber of Commerce	275,000
Virginia Cooperative Extension	81,365
4-H	1,500
Employee Benefits	168,378
Reserve for Contingencies	123,000
Debt Service	1,292,403
Capital Improvements	1,415,277
Recreation/Enterprise Fund	25,000
Health Insurance Funds/Education	637,000
Total Expenditures of All Funds	\$63,085,827

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors hereby appropriates a Social Services Operating Budget of \$2,767,150 for Fiscal Year July 1, 2015 through June 30, 2016 and that the local tax supported expenditure of funds shall not exceed \$463,674.

BE IT FURTHER RESOLVED, that the Page County Board of Supervisors hereby appropriates a Comprehensive Services Act Budget of \$825,660 for Fiscal Year July 1, 2015 through June 30, 2016 and that the local tax supported expenditure of funds shall not exceed \$347,920.

This Resolution was adopted by the Page County Board of Supervisors this 30<sup>th</sup> day of April, 2015.

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**Motion:** Supervisor Guzy moved to adopt Resolution #2015-04 administration of the FY 2015-2016 budget. Supervisor Cave seconded and the motion carried by a vote of 5-0. Aye: Cave, Pendley, Woodward, Guzy, Wiatrowski. Nay: None. Absent: Short.

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#2015-04  
RESOLUTION  
ADMINISTRATION OF THE FY 2015-2016 BUDGET

WHEREAS, the Page County Board of Supervisors has considered and reviewed many budget requests; and

WHEREAS, the County Administrator and Director of Finance have made recommendations to the Board of Supervisors on the Fiscal Year 2016 Budget; and

WHEREAS, it is important for the Board of Supervisors to set forth policies on the administration of the Fiscal Year 2016 Budget.

NOW THEREFORE BE IT RESOLVED, the Treasurer is permitted to issue as a Treasurer's check the following:

- Sales Tax Disbursements to the three towns.
- The following revenue refunds:
  - Building and Zoning Permits erroneously assessed (per Building or Zoning Official with approval of County Administrator)
  - Building and Zoning cash bond deposit refunds (Special Agency Non-budgeted funds)
  - Spaying and Neutering Deposits (Special Agency Non-budgeted funds)
  - Revenue Recovery Payments.

This authorization applies only to the items listed above, however the Treasurer already has authorization for refunds of erroneous assessments by the governing body given on September 19, 2006 and authorization to settle with the Commonwealth, without order from the governing body, for state revenues, or other items collected and remittable by the Treasurer to the State Treasurer (Virginia Code §58.1-3162).

BE IT FURTHER RESOLVED, the Treasurer is permitted to transfer funds out of the General Fund to other County government funds to provide the cash necessary to cover budgeted and appropriated expenditures.

BE IT FURTHER RESOLVED, it is the intent of the Board of Supervisors that any grants herein budgeted and appropriated be expended only for the amount that has been actually received as revenue.

This Resolution was adopted by the Page County Board of Supervisors on this 30<sup>th</sup> day of April 2015.

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**Adjourn:** 7:21 p.m.

With no further business, Chairman Woodward adjourned the meeting.

  
Johnny Woodward, Chairman

  
Amity Moler, County Administrator